



Register for access to City of Sammamish, WA Business Opportunities

www.bidnetdirect.com/washington/cityofsammamish

bidnet direct.
powered by **mdf commerce**



Vendor Benefits

- In addition to having access to the City of Sammamish's solicitations, by registering you will have the:
 - Access to participating agencies located in **Washington Purchasing Group**
 - Ability to access over 1000 local agencies across **Washington**, state, and federal government
 - Ability to respond electronically to bid opportunities issued by all participating agencies
 - Ability to receive email alerts of new solicitations and amendments
 - Ability to market your company through the Advertising Profile option (**small subscription fee required**)

www.bidnetdirect.com/washington/cityofsammamish



Package Selection

- Select the package that makes the most sense for your company
- For maximum bid opportunities, select Federal Bids to receive matching email notification from ALL **Participating Member Agencies** across **Washington, State & Local**, and **Federal** bids (subscription fee required)
- Limited package provides access to all bid information and provides notifications of new matching opportunities from member agencies in the **Washington Purchasing Group**. *Vendors can also view, search, download, and respond electronically to any solicitation at **no cost**.*
- You can also add more States you are interested in doing business by clicking “Modify States”
- Press Save and Continue

Registration

Package Selection

One year Two years (save up to 20%)

MAXIMUM BID OPPORTUNITIES!

Limited

\$0
Create an account

- Member agencies bids
- Real-time bid alerts

State

\$36 /state /month
Billed annually

294 AGENCIES

- Member agencies bids
- Real-time bid alerts
- Advanced search
- Daily bid notifications
- State & local bids

Federal

\$45 /state /month
Billed annually

1119 AGENCIES

- Member agencies bids
- Real-time bid alerts
- Advanced search
- Daily bid notifications
- State & local bids
- Federal bids

Select your States (1) **Get up to 25% OFF when you select 3+ states**

Florida x

Modify States

Save and Continue

Order Details

Federal Package (One year)

Florida
Florida Purchasing Group

Sub-Total \$540.00

Total \$540.00

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$540.00 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

Selected States - Federal Package

State Name

STATE NAME (# OF AGENCIES) **Select All/None**

- Alabama (1045)
- Alaska (899)
- Arizona (985)
- Arkansas (1127)
- California (1589)
- Colorado & Wyoming (1317)
- Connecticut (1242)
- Delaware (883)
- Florida (1257)
- Georgia (1119)

State Discounts (Per Month)	
1-2 states	\$43.00 each
3-4 states	\$38.00 each
5 or more states	\$175.00

Cancel Confirm (1) States

Personal Information

- In this section, you can provide the basic information of the user and your preferred login information
- Make sure to read the Terms & Conditions and attest that you are an authorized representative of your company.

2 Personal Information


First Name	Last Name
<input type="text" value="Nap"/>	<input type="text" value="Fortich"/>
Company Name	Phone Number
<input type="text" value="Example Construction Services"/>	<input type="text" value="518 245 2368"/>

Connection Details

Email Address	Username
<input type="text" value="nap.fortich@exampleconstruction.com"/>	<input type="text" value="nap.fortich6"/>
Password	Confirm Password
<input type="password" value="....."/>	<input type="password" value="....."/>

Advertising Profile (Optional)

- Also in this section, an option is available to add your logo, product sell-sheets, catalogues, etc. to your company profile
- You can add this to your profile or click on the toggle to remove the Advertising Package. *You can always add this later.*
- Review your personal information and click “Save and Continue”
- *Note: If you did not select any paid packages, the button will say “Finalize the Registration”. Skip to page 7.*



Stand out from the competition!

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

Added \$64.95


2 Personal Information

First Name	Last Name
<input type="text" value="Nap"/>	<input type="text" value="Fortich"/>
Company Name	Phone Number
<input type="text" value="Example Construction Services"/>	<input type="text" value="518 245 2368"/>

Connection Details

Email Address	Username
<input type="text" value="nap.fortich@exampleconstruction.com"/>	<input type="text" value="nap.fortich6"/>
Password	Confirm Password
<input type="password" value="....."/>	<input type="password" value="....."/>

I agree to the [Terms & Conditions](#) stated herein
I am an authorized representative of the above-named organization.



Stand out from the competition!

- Advertise your company's brand & offering
- Showcase your sell-sheets & one-pagers
- Catch the attention of more buyers

Added \$64.95

[Save and Continue](#)

Order Details

Federal Package (One year)	
Florida Florida Purchasing Group	
Enhanced Advertising Profile	\$64.95
Sub-Total	\$604.95
Total	\$604.95

Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$604.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.


User Information

Nap Fortich
Example Construction Services
nap.fortich@exampleconstruction.com

Payment Information (if applicable)

- If any paid registration options were selected, you will be prompted to enter your credit card information
- You can review the amount and the user information on the right screen
- Finalize the registration

3 Payment Method

VISA  AMERICAN EXPRESS

Card Holder Name

Card Number Expiry Date Security Code

Billing Address

Address

City Zip/Postal Code

Country State/Province

[Finalize the registration](#)

Federal Package (One year)

Florida
Florida Purchasing Group

Enhanced Advertising Profile	\$64.95
Sub-Total	\$604.95
Total	\$604.95


Prices are in US Dollars. All fees are non-refundable. Your subscription will renew automatically every year. Your next payment of \$604.95 (plus applicable taxes) is due next year. We will place these charges against your credit card on file next year unless you cancel your subscription beforehand. You may cancel at any time, but cancellation goes into effect at the start of your next billing cycle.

User Information

Nap Fortich
Example Construction Services
nap.fortich@exampleconstruction.com

Complete & Activate Account

- This confirmation page will show your subscription details and the activation email will be sent to you in a few minutes
- **Check your email** to complete the registration process & verify your email address. *Make sure to check your Spam Inbox if you have not received your activation email.*
- Click on the link and login using the username and password you entered



**Thank you for subscribing.
Welcome, Nap Fortich.**

Your activation email is on its way to **nap.fortich@exampleconstruction.com** inbox. To continue and gain access to your account, follow the instructions indicated in the activation email. In the meantime, find your subscription details below.

Subscription Details

You purchased the **Federal Package - Florida** and **Enhanced Advertising Profile**

You will be charged **\$604.95 (plus applicable taxes)** yearly

Primary Contact

Nap Fortich
Example Construction Services
nap.fortich@exampleconstruction.com
518 245 2368

Payment Method

Sample Email:

bidnet direct.
powered by mdf commerceNEED HELP: 800-835-4603HOME

Nap Fortich,

Thank you for registering on BidNet Direct.

Please note that you must activate your account using the link below to finalize your registration:
[BidNet Direct - Example Construction Services Account Activation](#)

Upon logging into BidNet Direct for the first time, we recommend that you verify and complete your organization and contact information under the "My Account" section.

If you need assistance, please call BidNet Direct's Support Department at 800-835-4603. Service hours are Monday-Friday from 8:00 am to 8:00 pm EST.

Kind Regards,

BidNet Direct Support

Account Activation

Activation

Please enter the username and password you chose during your registration in order to activate your account.

Username

Password

LOGIN

Need Help?

The BidNet Direct's Support Department is available Monday-Friday from 8:00 am to 8:00 pm EST.

📞 800-835-4603
✉️ support@bidnet.com

Category Code Selection

- Upon your initial login, you will be asked to select the category codes of the products or services your company offers
- Search by keyword & select all the codes that apply
- This information is used:
 - For automatic email notifications when you match with new solicitations
 - In your company profile for buyers to search & find by product/service requirements
 - For any “invitation” to bid manually requested by buyers

3 Selected

Categories Selected (3)

155	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	<input checked="" type="checkbox"/>
15500	BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED	<input checked="" type="checkbox"/>
918	CONSULTING SERVICES	<input checked="" type="checkbox"/>
91800	CONSULTING SERVICES	<input checked="" type="checkbox"/>
91819	Buildings, Structures and Components Consulting Buildings, Structures and Components Consulting	<input checked="" type="checkbox"/>

Categories

Consult

905	AIRCRAFT AND AIRPORT OPERATIONS SERVICES	<input type="checkbox"/>
90528	Aviation Analytical Studies Including Surveys (See 918-12 for Consulting) Aviation Analytical Studies Including Surveys (See 918-12 for Consulting)	<input type="checkbox"/>
911	CONSTRUCTION AND UTILITIES, HIGHER EDUCATION	<input type="checkbox"/>
91158	C.I.P, Special Consultants C.I.P, Special Consultants	<input type="checkbox"/>
918	CONSULTING SERVICES	<input type="checkbox"/>

This copy of the NIGP Code is the property of the National Institute of Governmental Purchasing, Inc. (NIGP), is displayed and used by BidNet under license from Periscope Holdings, Inc. (the authorized sub-licensor of NIGP), and is protected under the copyright laws of the United States. It may not be copied or used (in whole or part) by any party unless such party is authorized to do so under the terms of a written license agreement entered into with NIGP or its authorized sub-licensors expressly authorizing such party to use the NIGP Code. Unauthorized copying or use is prohibited. Dated: January 2016

Additional Information

- Additional information such as your type of business structure, and any DBE or other certification will be asked
- You may also upload your W-9 form directly to your company profile (agencies prefer this)
- This information is used:
 - In your company profile for buyers to search & find by particular types of businesses
 - For any “invitation” to bid manually requested by buyers

1 - Category Selection 2 - Additional Information 3 - Confirmation

Business Structure*

- Public Corporation
- Private Corporation
- Partnership
- LLC or LLP
- Individual/Independent Contractor/Sole Proprietor
- Joint Venture
- Non-Profit Organization
- Government Agency
- Organization exempt under Sec 501 (a)
- Other

Business Type

- Small
- Large
- Minority Owned
- Woman Owned
- Veteran Owned
- Disabled
- Disadvantaged
- Service Disabled
- Historically Underutilized Business (located in a HUB Zone)
- Historically Underutilized Business (not located in a HUB Zone)
- Historically Black College or University
- Other

Owner Ethnicity

- Caucasian
- Hispanic
- Asian/Asian Pacific
- Sub-Continent Asian (Asian Indian)
- African American/Black
- Native American
- Other

Number of Employees* **Established Since***

11 to 50 2005

W-9
[Upload W-9 form](#)

Is your company a registered MDBE through the state of Florida?*

Yes

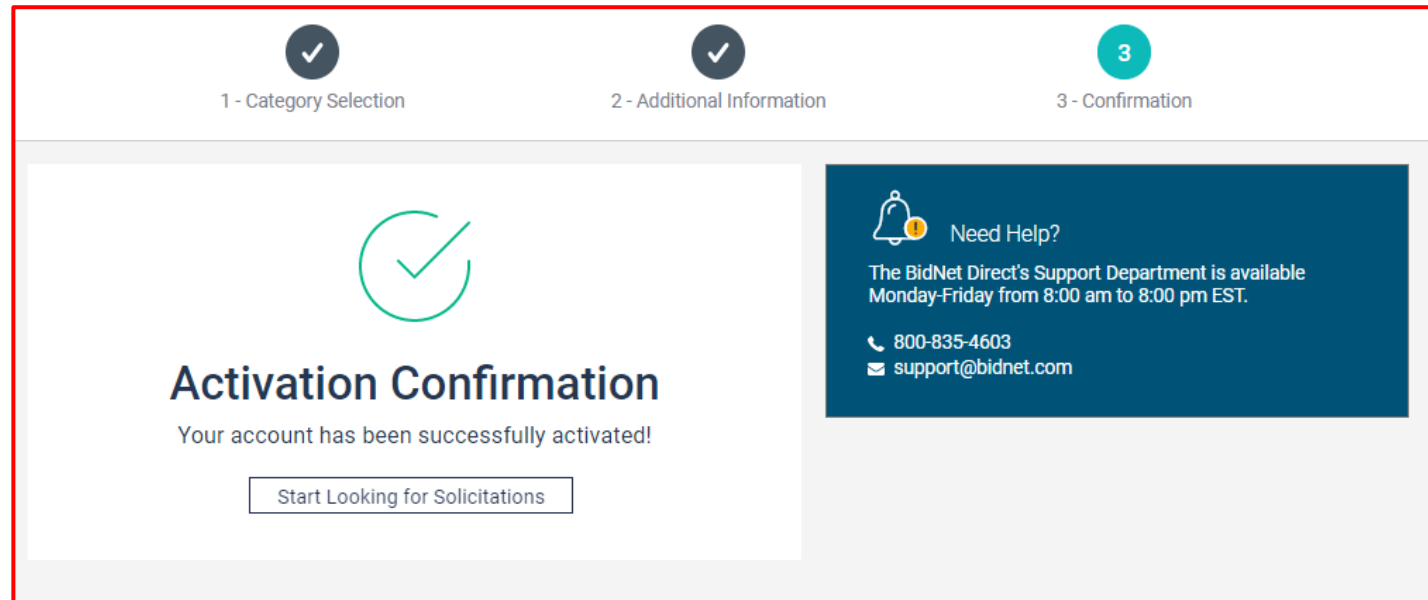
No

Any other MDBE Certifications?*

Yes

No

Registration Complete!



- Login and start looking for open solicitations from the **City of Sammamish**
- If you selected Statewide or Federal Opportunities, new notifications of solicitations that match your profile will start immediately
- Need help registering or navigating the system? Contact the Bidnet Direct Vendor Support team at **800-835-4603, option 2** or email us at support@bidnet.com